



March 2018

Dear Parents,

Student Learning Journals encourage students to strive towards producing their best work and reflecting on their learning progress. Please take time to look at the learning tasks your child has completed and celebrate with them their accomplishments. There is a parent feedback sheet on the other side of this letter.

Your child's Learning Journal will contain:

- Reading, writing, mathematics, science and/or humanities learning tasks that your child has completed each term
- Each piece of work has a task description, a rubric and written feedback (teacher comment) and a student self-reflection attached to it
- In Terms 2 and 4 the Learning Journal will also include tasks and a task description, a rubric and a student self-reflection from the specialist subjects

As the Learning Journal is a cumulative folder **it will need to be returned to your child's teacher once you have looked at it.** At the end of the school year it will be sent home for parents to keep as a record of their child's progress.

If any learning tasks are not assessed or work samples are missing, your child may have been absent or may not have completed the task and organisation may be an area that they need to work on.

It is our aim for parents to be able to see their child's actual work and the criteria we use to mark and then make assessment judgements about their work. Additional assessments are done by teachers throughout the year to inform their teaching. These assessments are also taken into consideration when giving the student's their Victorian Curriculum marks and summative report at the end of Term 2 and 4. This will mean that the format of the mid semester reports will contain less comments and will be a summative assessment of your child's progress for the semester.

Please be aware that parents are always welcome to arrange a mutually convenient time to discuss their child's progress at any time during the year.

Georgina Daniel

REPORTING TIMELINE 2018

Term 1	Week 3 - Week 9 -	Getting to Know You Conversations Learning Journals and sent home and rubrics uploaded to Compass
Term 2	Weeks 1 & 2 - Week 11 -	Learning Journals are returned to school Summative Academic Report/ Interpersonal Report Student Led Conferences (Student/ Parent/ Teacher) Learning Journals sent home and rubrics uploaded to Compass
Term 3	Weeks 1 & 2 - Week 10 -	Learning Journals returned to school Learning Journals sent home and rubrics uploaded to Compass
Term 4	Weeks 1 & 2 - Week 11 -	Learning Journals returned to school Summative Academic Report/ Interpersonal Report Learning Journals sent home and rubrics uploaded to Compass